

**2011 Special Constable Annual Report**  
**University of Toronto - St. George Campus**

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## **Executive Summary**

There have been no significant changes to the provision of campus security and community safety programs at the University of Toronto, St. George Campus during the reporting year.

### **Highlights of Reporting Year**

#### ***Break and Enter***

Offenders continue to target University of Toronto buildings in search of electronic items such as laptops, flat screen monitors, televisions and projectors. This was reflected by a slight increase in the number of break and enters over the last few years. Members of the service liaise with members of the Toronto Police major crime unit to investigate these occurrences, leading to a significant decrease from 60 in 2009 to 27 in 2010, which carried into 2011 with a reduction to 9 break and enter occurrences. Programs such as CPTED and proactive surveillance have helped reduce the numbers but the primary factor is believed to be deployment of the Campus Security and Access Control system. Additional buildings are planned for addition to the system in 2012.

#### ***Theft***

Thefts under \$5000 increased significantly from 338 in 2008 to 489 in 2009 but have decreased to 330 in 2010 and then to 268 in 2011. Thefts mainly consist of electronic equipment, wallets and cash and occur most often within campus libraries. The University of Toronto is a target rich environment with an increased number of students carrying laptops and electronic devices such as iPhones and iPods on campus, more specifically to libraries.

#### ***Theft of Bicycles***

The rise in theft of bicycles has continued from 58 in 2009, 72 in 2010 and 105 in 2011. Despite countermeasures including surveillance, the incidents continue to increase. More people are bringing their bicycles to campus, creating a larger target pool.

Overall, crime reports have decreased from 886 in 2009 to 693 in 2010 and to 589 in 2011.

# Organization, Statistics and Mandatory Reporting

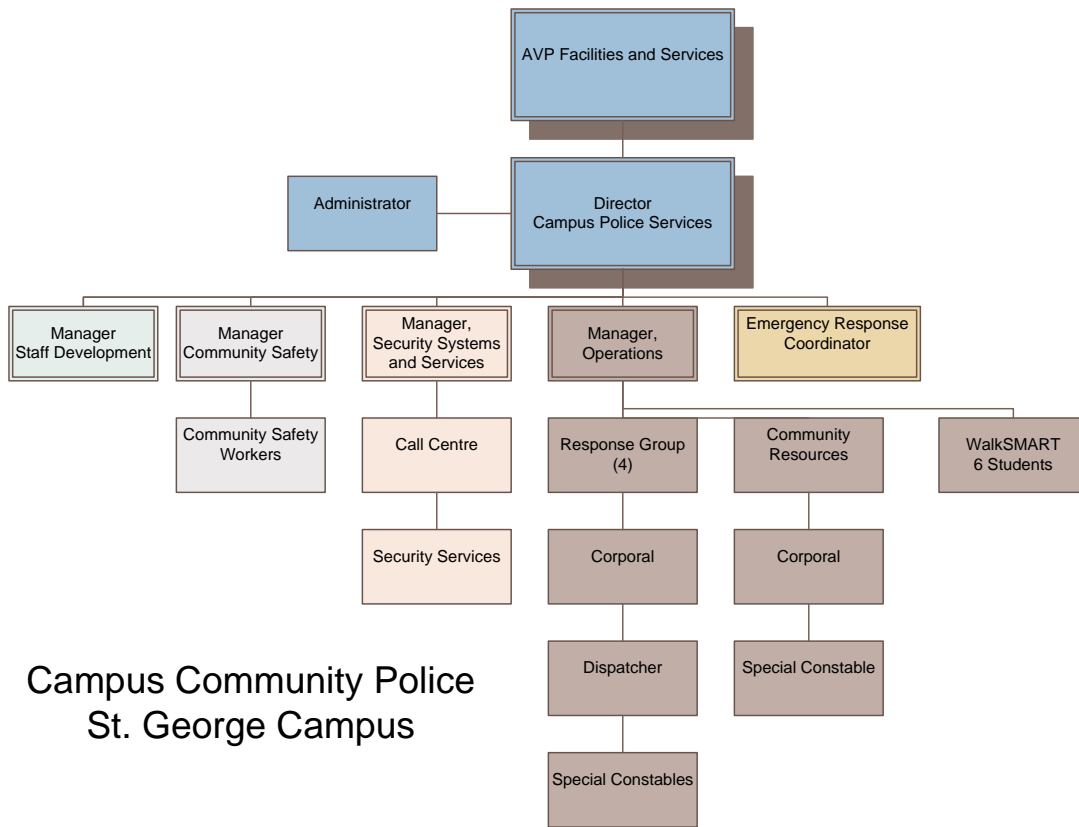
## Direction, Management and Supervision

The University of Toronto Campus Community Police at St. George Campus operate 24/7 utilizing groups of uniform personnel led by a manager, assisted by a lead hand and dispatcher to support and guide the special constables in their work.

The Director, Campus Police Services manages a portfolio that includes the special constable service, led by the Manager, Campus Police Operations. There are no special constables in the Community Safety Office, Security Services, Call Centre or Security Systems and Services groups. They are not part of the special constable operation and no report is made for their activity.

The Community Safety portfolio includes all campuses while the special constable and other services are unique to the St. George campus.

## Organization Chart



## Appointments

<b>Number of Total Applications</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Number of New Appointments</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Number of Re-Appointments</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Total Number of Special Constables</b> (As of December 31 <sup>st</sup> )
6	2	4	28

Note: There are 34 Approved positions for Special Constables at the St. George Campus. At the time of writing, the University was in the process of hiring replacement staff.

## Terminations/ Suspensions/ Resignations and Retirements

<b>Number of Terminations</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Number of Suspensions</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Number of Resignations *</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Number of Retirements</b> (January 1 <sup>st</sup> -December 31 <sup>st</sup> )
0	0	3	0

## Training

Our training mandate is designed to meet the needs of the University. Training combines directives from the Toronto Police Service, changes in law, court decisions, Federal, and Provincial standards into a comprehensive learning model.

The Service strives to keep current with community policing, public safety and law enforcement trends while recognizing trends in social development and learning from professionals within and outside the University. The training program is developed through consultation with the community, other institutions and case debriefing of situations.

The Service welcomes constructive comment from its clients. Recommendations from all levels of policing contribute to the process of designing and delivering the courses to meet the specific needs of the service and its community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to the University environment and practical field experience. This is accomplished through a combination of on-line and in-class lectures, seminars and participative, in-group discussions to approximate campus policing situations.

Campus resources are used whenever possible, but due to the unique style of policing that is required on campus; outside resources are occasionally used. The nature of the University community requires its special constables to have a high level of understanding of the cultures, beliefs and experiences of people from all over the world. Constraints in budget have resulted in significant reduction in outside training and attendance at courses, conferences and conventions.

Understanding people and developing empathy for their situations is essential to providing community policing services. There are core learning requirements that lead to understanding diversity in many parts of the training, not just in courses titled as such. The initiatives taken are highlighted in the chart but an explanation is included to provide context.

The table following details the training provided during 2010 to special constables at the University of Toronto:

### **Mandatory Training**

<b>Course/Topic</b>	<b>Delivered By</b>	<b>Duration</b>	<b>Number who received Training</b>
Annual Use of Force	Campus Police Instructor	8.0 hrs.	28
CPR Level "C" and AED	Campus Police Instructor	8.0 hrs.	28
Standard First Aid	Campus Police Instructor	16.0 hrs.	22
Diversity Training	Canadian Police Knowledge Network Aboriginal and First Nations Awareness Racially Biased Policing and LGBT Issues	8.0 hrs.	28

### **Additional Training**

<b>Course / Topic</b>	<b>Delivered by</b>	<b>Duration</b>	<b>Number who received Training</b>
Advanced Patrol Training On-Line	Canadian Police Knowledge Network	16.0	1
Defensive Driver Training	Graham Austin (CARS)	16.0 hrs.	4
OACUSA Protective Services Course On – Line (new recruits)	Ed Judd and Associates	240 hrs.	1
OACUSA Protective Services Course On – Site (new recruits)	Ed Judd and Associates	80 hrs.	1

## Complaints

Total Number of Complaints	Investigated by Agency	Investigated by Toronto Police Service	Number Resolved	Number Outstanding
0	0	0	0	0

## Use of Force

In 2010, there was one incident of special constables of the University of Toronto (St. George) Campus Police using force on a person that required the submission of a Use of Force Report (R.R.O. 1990, Reg. 926 s 14.5 (1)). The subject was subsequently arrested by Toronto Police and processed as an Emotionally Disturbed Person.

## Equipment

Equipment Issued to Special Constables
<ul style="list-style-type: none"> <li>▪ One wallet badge, appropriate wallet and Agency identification card</li> <li>▪ Soft body armour with appropriate carriers</li> <li>▪ One set of standard handcuffs with appropriate carrying case</li> <li>▪ One expandable baton with appropriate carrying case</li> <li>▪ One memo book</li> <li>▪ Access to electronic Directives</li> <li>▪ Uniform</li> </ul>

## Crime, Traffic & Order Management

Authority*	Arrested	Charged (Form9, P.O.T)	Released No Charges (Unconditionally)	Turned Over to Toronto Police Service
Criminal Code	42	72	13	21
Controlled Drug & Substance Act	4	9	2	2
Trespass to Property Act	26	78	85	0
Liquor License Act	6	18	5	1

\*As provided in the Special Constable Appointment

## Reports

<b>Incident Types</b>	<b>2011</b>
Break and Enter	9
Robbery	3
Theft Over \$5000	0
Theft Under \$5000	268
Theft Bicycles	105
Possess stolen property	0
Disturb Peace	1
Indecent Acts	4
Mischief/Damage	127
Other Offences	26
Sexual Assaults	2
Assault	25
Impaired Driving	0
Criminal Harassment	10
Threatening	8
Homophobic/Hate Crimes	1
Homicide	0
<b><i>Crime Occurrences</i></b>	<b>589</b>

## Property

Evidence property is managed by the Case Manager and is returned at the end of cases or as directed by the court. Property is not retained for cases managed by Toronto Police.

Found Property is not reported to Campus Police. It is managed by the Caretaking Service.