

**2014 Special Constable Annual Report**  
**University of Toronto - St. George Campus**

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## **Executive Summary**

There have been no significant changes to the provision of campus security and community safety programs at the University of Toronto, St. George Campus during the reporting year.

## **Highlights of Reporting Year**

### ***Break and Enter***

Offenders continue to target University of Toronto buildings in search of electronic items such as laptops, flat screen monitors, televisions and projectors. Members of the service liaise with members of the Toronto Police major crime unit to investigate these occurrences, leading to a significant decrease from 60 in 2009 to 27 in 2010, which carried into 2011 with a reduction to 9 break and enter occurrences. This remained constant in 2012 but has increased again to 18 in 2013 and down to 11 in 2014. Continued rollout of security and access control systems throughout the campus augmented by security patrols in major buildings is increasing prevention on campus.

### ***Theft***

Thefts under \$5000 increased significantly from 338 in 2008 to 489 in 2009 but decreased to 330 in 2010, 268 in 2011 and then increased again to 320 in 2012, 275 occurrences reported in 2013 and an increase to 305 in 2014. Thefts occur most often within campus libraries and mainly consist of electronic equipment, wallets and cash. The University of Toronto is a target rich environment with an increased number of students carrying laptops and electronic devices such as iPhones and iPods on campus, more specifically to libraries. A new trend has been seen in the libraries and other gathering places where expensive winter coats have been targeted.

At the beginning of the latest university year, a targeted prevention program was conducted in the libraries and other spaces that saw an initial decrease in occurrences but the overall figure for 2014 is an increase over the previous year.

### ***Theft of Bicycles***

The rise in theft of bicycles has continued from 58 in 2009, 72 in 2010 and 107 in 2012 but decreased again to 86 in 2013 after some arrests in late 2012. A targeted prevention campaign was conducted in 2014 and a slight decrease is noted with 81 thefts reported.

Overall, crime reports have decreased from 886 in 2009 to 693 in 2010 and to 649 in 2012 and to 564 in 2013 but have risen to 613 in 2014.

## Organization, Statistics and Mandatory Reporting

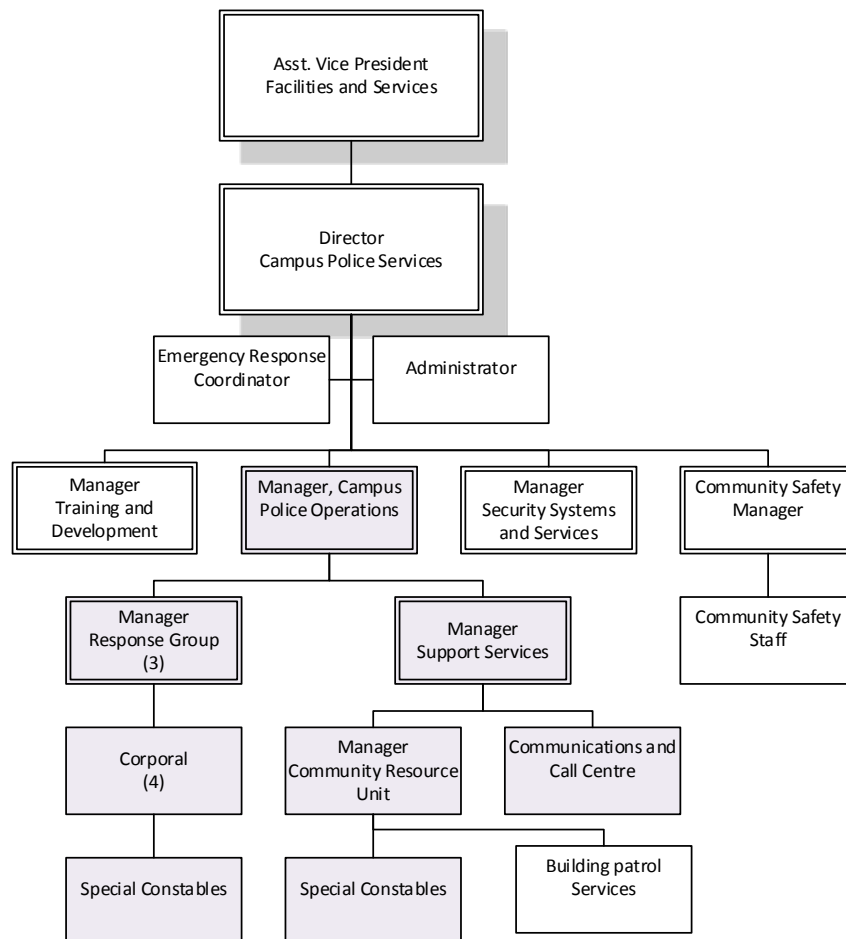
### Direction, Management and Supervision

The University of Toronto Campus Community Police at St. George Campus operate 24/7 utilizing groups of uniform personnel led by a manager, assisted by a lead hand and dispatcher to support and guide the special constables in their work.

The Director, Campus Police Services manages a portfolio that includes the special constable service, led by the Manager, Campus Police Operations. There are no special constables in the Community Safety Office, Security Services, Call Centre or Security Systems and Services groups. They are not part of the special constable operation and no report is made for their activity.

The Community Safety portfolio includes all campuses while the special constable and other services are unique to the St. George campus.

### Organization Chart



## Appointments

Number of Total Applications (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	Number of New Appointments (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	Number of Re-Appointments (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	<b>Total Number of Special Constables</b> (As of December 31 <sup>st</sup> )
2-Re Appointment			28

## Terminations/ Suspensions/ Resignations and Retirements

Number of Terminations (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	Number of Suspensions (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	Number of Resignations (January 1 <sup>st</sup> -December 31 <sup>st</sup> )	Number of Retirements (January 1 <sup>st</sup> -December 31 <sup>st</sup> )
0	0	3	0

\* 2 transfers from St George to Scarborough Campus

\* 1 resignation

## Training

Our training mandate is designed to meet the needs of the University. Training combines Directives from the Toronto Police Service, changes in law, court decisions, and Federal and Provincial standards into a comprehensive learning model.

The Service strives to keep current with community policing, public safety and law enforcement trends while recognizing trends in social development and learning from professionals within and outside the University. The training program is developed through consultation with the community, other institutions and case debriefing of situations.

The Service welcomes constructive comment from its clients. Recommendations from all levels of policing contribute to the process of designing and delivering the courses to meet the specific needs of the service and its community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to the University environment and practical field experience. This is accomplished through a combination of on-line and in-class lectures, seminars and participative, in-group discussions to approximate campus policing situations.

Campus resources are used whenever possible, but due to the unique style of policing that is required on campus; outside resources are occasionally used. The nature of the University community requires its special constables to have a high level of understanding of the cultures, beliefs and experiences of people from all over the world. Constraints in budget have resulted in significant reduction in outside training and attendance at courses, conferences and conventions.

Understanding people and developing empathy for their situations is essential to providing community policing services. There are core learning requirements that lead to understanding diversity in many parts of the training, not just in courses titled as such. The initiatives taken are highlighted in the chart but an explanation is included to provide context.

The table following details the training provided during 2014 to special constables at the University of Toronto:

### **Mandatory Training**

<b>Course/Topic</b>	<b>Delivered By</b>	<b>Duration</b>	<b>Number who received Training</b>
Annual Use of Force	Campus Police Instructor	8.0 hrs.	27 (a)
First Aid CPR Level "C" and AED	Campus Police Instructor	8.0 hrs.	28
*Diversity Training Recognition of Emotionally Disturbed Persons	Canadian Police Knowledge Network	4.0 hrs.	28
*Diversity Training Hate Crimes	Canadian Police Knowledge Network	4.0 hrs.	28

(a) 1 member unable to attend due to medical reasons

### **Additional Training**

<b>Course / Topic</b>	<b>Delivered by</b>	<b>Duration</b>	<b>Number who received Training</b>
Police Services Act	Toronto Police College	40.0 hrs.	1
Special Constable Refresher Course	Ed Judd and Associates	40.0 hrs.	7
Toronto Police Information and Learning Session	TPS Special Constable Liaison Office	8.0 hrs.	9

### **\*Diversity Training**

Campus Police Special Constables given 4.0 hours to complete the two modules

## Use of Force

In 2014, there no instances of special constables of the University of Toronto (St. George) Campus Police using force on a person that required the submission of a Use of Force Report (R.R.O. 1990, Reg. 926 s 14.5 (1)).

## Complaints

Total Number of Complaints	Investigated by Agency	Investigated by Toronto Police Service	Number Resolved	Number Outstanding
0	0	0	0	0

## Equipment

<b>Equipment Issued to Special Constables</b>
<ul style="list-style-type: none"><li>▪ One wallet badge, appropriate wallet and Agency identification card</li><li>▪ Soft body armour with appropriate carriers</li><li>▪ One set of standard handcuffs with appropriate carrying case</li><li>▪ One expandable baton with appropriate carrying case</li><li>▪ One memo book</li><li>▪ Access to electronic Directives</li></ul>

## Crime, Traffic & Order Management

Authority*	Arrested	Charged (Form 9, P.O.T)	Released No Charges (Unconditionally)	Turned Over to Toronto Police Service
Criminal Code	36	5	5	26
Controlled Drug & Substance Act	4		4	0
Trespass to Property Act	19	58	98	2
Liquor License Act	3	16	17	0

*\*As provided in the Special Constable Appointment*

## Reports

<b>Incident Types</b>	<b>2014</b>
Break and Enter	11
Robbery	1
Theft Over \$5000	2
Theft Under \$5000	305
Theft Bicycles	81
Possess stolen property	1
Disturb Peace	0
Indecent Acts	13
Mischief/Damage	154
Other Offences	10
Sexual Assaults	3
Assault	12
Impaired Driving	0
Criminal Harassment	8
Threatening	9
Homophobic/Hate Crimes	3
Homicide	0
<b><i>Crime Occurrences</i></b>	<b>613</b>

### ***Theft Under***

Theft Under occurrences increased in 2014 by 30 occurrences compared to 2013. The increase was due to an organized crime ring operating within the City of Toronto which focused on libraries.

Campus Police arrested one (1) of the suspects and a second suspect was subsequently arrested by Toronto Police. Both suspects were charged with over 100 offences.

### ***Bicycle Theft***

There were five (5) fewer bike thefts reported in 2014. Campus Police created an awareness campaign with flyers and videos on how to protect your bicycle.

### ***Hate Crime***

There were three (3) occurrences reported to Campus Police. The first occurrence was on the morning of November 11. A graffiti tag stating “Lest We Forget the Dead of Imperialism” and a picture of a female wearing a burka were found spray painted on the War Memorial.

Toronto Police were notified and classified the incident as a hate crime.



The second incident of graffiti occurred on August 18th within a washroom. The tag was a racially derogatory remark focusing on an identified race.

The third occurrence took place on March 20th within a washroom. Anti-Jewish Graffiti was found including words, a website link and a swastika symbol. A subsequent check of the website, revealed it to be a link to similar material.

### **Property**

Evidence property is managed by the Case Manager and is returned at the end of cases or as directed by the court. Property is not retained for cases managed by Toronto Police.

Found Property is not reported to Campus Police. It is managed by the Caretaking Service. Property that is brought to Campus Police and is not returned to the owner immediately is transferred to Caretaking Services.