

2013 Special Constable Annual Report
University of Toronto - St. George Campus

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Executive Summary

There have been no significant changes to the provision of campus security and community safety programs at the University of Toronto, St. George Campus during the reporting year.

Highlights of Reporting Year

Break and Enter

Offenders continue to target University of Toronto buildings in search of electronic items such as laptops, flat screen monitors, televisions and projectors. This was reflected by a slight increase in the number of break and enters over the last few years. Members of the service liaise with members of the Toronto Police major crime unit to investigate these occurrences, leading to a significant decrease from 60 in 2009 to 27 in 2010, which carried into 2011 with a reduction to 9 break and enter occurrences. This remained constant in 2012 but has increased again to 18 in 2013.

Theft

Thefts under \$5000 increased significantly from 338 in 2008 to 489 in 2009 but decreased to 330 in 2010, 268 in 2011 and then increased again to 320 in 2012 but have decreased again to 275 occurrences reported. Thefts occur most often within campus libraries and mainly consist of electronic equipment, wallets and cash. The University of Toronto is a target rich environment with an increased number of students carrying laptops and electronic devices such as iPhones and iPods on campus, more specifically to libraries.

There were four thefts over \$5000 in 2013, including one motorcycle.

Theft of Bicycles

The rise in theft of bicycles has continued from 58 in 2009, 72 in 2010 and 107 in 2012 but decreased again to 86 in 2013 after some arrests in late 2012.

Overall, crime reports have decreased from 886 in 2009 to 693 in 2010 and to 649 in 2012 and to 564 in 2013.

Organization, Statistics and Mandatory Reporting

Direction, Management and Supervision

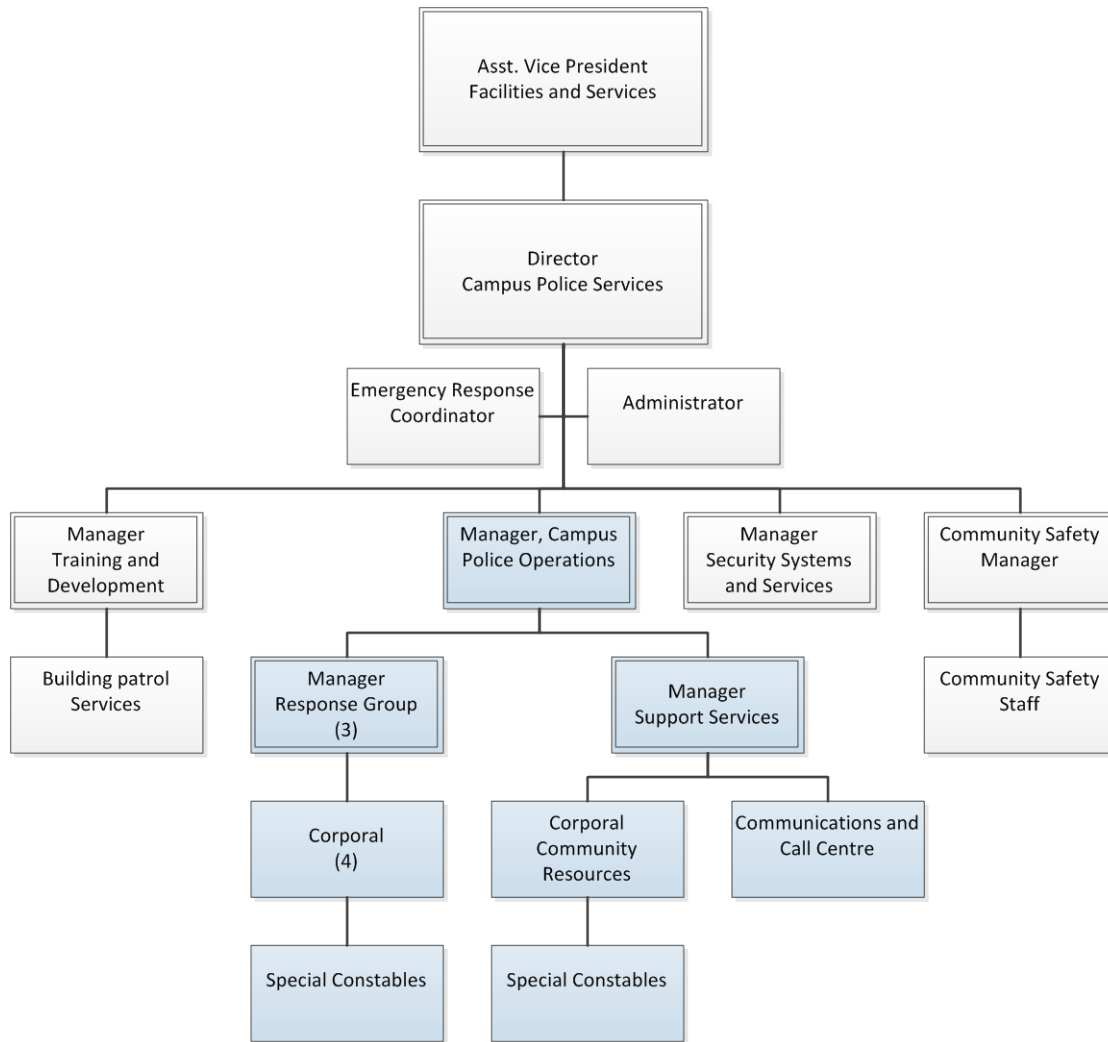
The University of Toronto Campus Community Police at St. George Campus operate 24/7 utilizing groups of uniform personnel led by a manager, assisted by a lead hand and dispatcher to support and guide the special constables in their work.

The Director, Campus Police Services manages a portfolio that includes the special constable service, led by the Manager, Campus Police Operations. There are no special constables in the Community Safety Office, Security Services, Call Centre or Security Systems and Services

groups. They are not part of the special constable operation and no report is made for their activity.

The Community Safety portfolio includes all campuses while the special constable and other services are unique to the St. George campus.

Organization Chart



Appointments

Number of Total Applications (January 1 st -December 31 st)	Number of New Appointments (January 1 st -December 31 st)	Number of Re-Appointments (January 1 st -December 31 st)	Total Number of Special Constables (As of December 31 st)
5	5	6	32

Note: There are 34 Approved positions for Special Constables at the St. George Campus.

Terminations/ Suspensions/ Resignations and Retirements

Number of Terminations (January 1 st -December 31 st)	Number of Suspensions (January 1 st -December 31 st)	Number of Resignations (January 1 st -December 31 st)	Number of Retirements (January 1 st -December 31 st)
0	0	2 *	0

*2 transfer from St George to Scarborough Campus

*2 seconded from St. George to Scarborough Campus

Training

Our training mandate is designed to meet the needs of the University. Training combines Directives from the Toronto Police Service, changes in law, court decisions, and Federal and Provincial standards into a comprehensive learning model.

The Service strives to keep current with community policing, public safety and law enforcement trends while recognizing trends in social development and learning from professionals within and outside the University. The training program is developed through consultation with the community, other institutions and case debriefing of situations.

The Service welcomes constructive comment from its clients. Recommendations from all levels of policing contribute to the process of designing and delivering the courses to meet the specific needs of the service and its community. The training curriculum is designed to ensure a balanced mix of mandatory skills training, sensitivity to the University environment and practical field experience. This is accomplished through a combination of on-line and in-class lectures, seminars and participative, in-group discussions to approximate campus policing situations.

Campus resources are used whenever possible, but due to the unique style of policing that is required on campus; outside resources are occasionally used. The nature of the University community requires its special constables to have a high level of understanding of the cultures, beliefs and experiences of people from all over the world. Constraints in budget have resulted in significant reduction in outside training and attendance at courses, conferences and conventions.

Understanding people and developing empathy for their situations is essential to providing community policing services. There are core learning requirements that lead to understanding diversity in many parts of the training, not just in courses titled as such. The initiatives taken are highlighted in the chart but an explanation is included to provide context.

The table following details the training provided during 2013 to special constables at the University of Toronto:

Mandatory Training

Course/Topic	Delivered By	Duration	Number who received Training
Annual Use of Force	Campus Police Instructor	8.0 hrs.	30 (a)
First Aid CPR Level "C" and AED	Campus Police Instructor	8.0 hrs.	29 (b)
*Diversity Training Human Rights 101	Ontario Human Rights E Learning Portal	2.0 hrs.	29 (c)
*The Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act	Ontario Human Rights E Learning Portal	2.0 hrs.	29 (c)

- (a) 2 members are on sick leave and did not attend
- (b) 3 members are on sick leave and did not complete
- (c) 3 members are on sick leave and did not complete

Additional Training

Course / Topic	Delivered by	Duration	Number who received Training
*Epilepsy and Seizure Response for Law Enforcement	On-Line produced by the Epilepsy Foundation of America	2.0 hrs.	29 (c)
Advanced Patrol Training On-Line	Canadian Police Knowledge Network	16.0 hrs.	1
Defensive Driver Training	Graham Austin (CARS)	16.0 hrs.	5
OACUSA Protective Services Course On – Line (new recruits)	Ed Judd and Associates	240 hrs.	5
OACUSA Protective Services Course On – Site (new recruits)	Ed Judd and Associates	80 hrs.	5
Toronto Police Information and Learning Session	TPS Special Constable Liaison Office	8.0 hrs.	10

***Diversity Training**

Campus Police Special Constables given 8 hours to complete the three modules marked with an asterisk.

Complaints

Total Number of Complaints	Investigated by Agency	Investigated by Toronto Police Service	Number Resolved	Number Outstanding
0	0	0	0	0

Use of Force

In 2013, there were no instances of special constables of the University of Toronto (St. George) Campus Police using force on a person that required the submission of a Use of Force Report (R.R.O. 1990, Reg. 926 s 14.5 (1)).

Equipment

Equipment Issued to Special Constables
<ul style="list-style-type: none"> ▪ One wallet badge, appropriate wallet and Agency identification card ▪ Soft body armour with appropriate carriers ▪ One set of standard handcuffs with appropriate carrying case ▪ One expandable baton with appropriate carrying case ▪ One memo book ▪ Access to electronic Directives

Crime, Traffic & Order Management

Authority*	Arrested	Charged (Form9, P.O.T)	Released No Charges (Unconditionally)	Turned Over to Toronto Police Service
Criminal Code	58	16	15	27
Controlled Drug & Substance Act	7		5	2
Trespass to Property Act	12	58	110	1
Liquor License Act	1	30	11	1

**As provided in the Special Constable Appointment*

Reports

Incident Types	2013
Break and Enter	18
Robbery	1
Theft Over \$5000	4
Theft Under \$5000	275
Theft Bicycles	86
Possess stolen property	0
Disturb Peace	0
Indecent Acts	4
Mischief/Damage	132
Other Offences	16
Sexual Assaults	2
Assault	12
Impaired Driving	0
Criminal Harassment	6
Threatening	8
Homophobic/Hate Crimes	0
Homicide	0
<i>Crime Occurrences</i>	564

Property

Evidence property is managed by the Case Manager and is returned at the end of cases or as directed by the court. Property is not retained for cases managed by Toronto Police.

Found Property is not reported to Campus Police. It is managed by the Caretaking Service. Property that is brought to Campus Police and is not returned to the owner immediately is transferred to Caretaking Services.